

Privacy Policy

This policy explains how we process personal data within our various platforms and services, including how it affects our websites and their sub-domains:

- www.alcafricadatalab.com
- www.alcafricanos.com
- <http://alcalumni.com>
- <http://alcexecutive.education>
- <http://www.leadershipandsocieties.com>
- <http://alcafricanradio.com>
- <http://applications.africanleadershipcentre.org>
- <http://africanleadershipcentre.org>

Who we are

The **African Leadership Centre (ALC)** was established in Nairobi Kenya on the 24th June 2010 as an educational trust under Kenyan law, and in partnership with King's College London and the University of Nairobi. The ALC and its flagship programmes grew out of the Conflict, Security and Development Group (CSDG) at King's College London. The ALC aims to do the following:

- To train and mentor young Africans with the potential to lead and enable innovative change in their communities and in the African region.
- To build the capacity of the individuals we train, and in so doing, of the communities, institutions and organizations in which they live and work.
- To contribute to building a wholistic knowledge base, based on theory and critical analysis, on the causes of conflict and insecurity in Africa
- To nurture a solid knowledge base among ALC Fellows/ Alumni thereby forming a foundation for innovation and agenda-setting.
- To increase, in scope and quality, knowledge on peace, security and development within select academic institutions in Africa.
- To contribute to critical engagement with global discourses on peace, security and development.
- To contribute to nurturing and upscaling the generation and ownership of African ideas around peace, security and development for Africa and that are grounded in African realities.

The **African Leadership Centre (ALC)** is committed to safeguarding and preserving the privacy of our visitors.

This Privacy Policy explains what happens to any personal data that you provide to us, or that we collect from you whilst you visit our site. We do update this Policy from time to time so please do review this Policy regularly.

*The **African Leadership Centre (ALC)** ("we", "us") is committed to keeping your information secure and managing it in accordance with our legal responsibilities, under the privacy and data protection laws applicable wherever we operate in the world, as well as the **General Data Protection Regulation (Regulation (EC) 2016/679 ("GDPR") in the European Union ("EU")**.*

Information We Collect

In running and maintaining our website we may collect and process the following data about you:

1. Information about your use of our site including details of your visits such as pages viewed and the resources that you access. Such information includes traffic data, location data and other communication data.
2. Information provided voluntarily by you. For example, when you register for information or you attend one of our events or have subscribed to receive information about our services.
3. Information that you provide when you communicate with us through any means.
4. **User contact details:** Personal Data acquired: names, email, city, and other data.
5. **Interaction with social networks:** Facebook and Twitter data on our social media pages.
6. **Web Analytics:** Anonymous IP address, Cookies and usage data.
7. **Contact management and communications:** Newsletter related data such as email, names, gender, phone number, and other related data.
8. **Visualisation of content from third-party platforms:** Google Maps,

Your consent

Your use of the Site signifies that you agree will all terms of this Privacy Notice. If you communicate with us and provide us with personal information, we will assume that you agree that we can use this information to communicate with you.

Scope

This Privacy Notice applies solely to personal information that the is collected through our websites or through any electronic communications that you send to us as indicated on the Site (Personal Data). It does not apply to the websites of third parties, such as business partners or sponsors, to which the Site may link. The **African Leadership**

Centre (ALC) does not endorse and is not responsible for the content of these third-party websites, or their policies or practices.

If you provide any personal information to or through third party websites, your transaction will be subject to the terms and conditions and the privacy policies of these third-party websites.

Use of Your Information

All our website platforms are designed to allow users to browse through it without providing any contact information. However, certain areas may require, or allow for, the submission of personal information, such as when a user fills out a newsletter form, registration to access some documents and materials, or contacts us.

We use the information that we collect from you to provide our services to you. In addition to this we may use the information for one or more of the following purposes:

1. To provide information to you that you request from us relating to our products or services.
2. To provide information to you relating to other products that may be of interest to you. Such additional information will only be provided where you have consented to receive such information.
3. To inform you of any changes to our website, services or goods and products.

Where consent has been provided, it can be withdrawn by you at any time.

Storing Your Personal Data

In operating our website, it may become necessary to transfer data that we collect from you to locations outside of the European Union for processing and storing. By providing your personal data to us, you agree to this transfer, storing or processing. We do our utmost to ensure that all reasonable steps are taken to make sure that your data is treated and stored securely.

Unfortunately, the sending of information via the internet is not totally secure and on occasion such information can be intercepted. We cannot guarantee the security of data that you choose to send us electronically, sending such information is entirely at your own risk.

Disclosing Your Information

We will not disclose your personal information to any other party other than in accordance with this Privacy Policy and in the circumstances detailed below:

1. Where we are legally required by law to disclose your personal information.

2. To further fraud protection and reduce the risk of fraud.

Access to Information

In accordance with the UK Data Protection Act 1998 you have the right to access any information that we hold relating to you.

Retention of data

Data will be held for eight (8) years.

Location of Personal Data

The ALC uses CRM software for holding your information. We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we hold. We have appropriate security measures in place to prevent personal data from being accidentally lost or used or accessed in an unauthorised way. We limit access to your personal data to those within the organisation who have a business need to know it. Those processing your information will do so only in an authorised manner and are subject to a duty of confidentiality.

We also have procedures in place to deal with any suspected data security breach. We will notify you and any applicable regulator of a suspected data security breach where we are legally required to do so.

Updates to the Privacy Notice

We update this Privacy Notice from time to time. If the changes are significant, we will post prominent notification for a reasonable time to inform you of these changes. Unless, and until, you object in writing, by contacting us at info@africanleadershipcentre.org, all changes will apply to the existing information about you that our websites already hold, and the personal information collected from the effective date of the revised Privacy Notice. Your use of the Site following the effective date of any revision will constitute your acceptance of the terms of the updated Privacy Notice.

Contacting Us

Please do not hesitate to contact us via this email address: info@africanleadershipcentre.org regarding any matter relating to this Privacy Policy or if you believe that there is a problem with the way your data is being handled.

Effective Date: May 24, 2018